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April  
2018



## Region II Information

### CAP-NJ and RPIC Region II Colleagues Welcome New Executive Director

The Community Action Partnership of NJ (CAP-NJ) announced at their April board meeting a new addition to their organization.

Georjean Trinkle is the newly hired Executive Director for the Community Action Partnership of NJ and loves assisting Community Action Agencies. Georjean has over fifteen years of experience within the Social Service field and she continues to demonstrate the passion that led her to this field in public service with a particular emphasis on community building, working with low income families, grant management, innovative program design, as well as, strategic planning, outcome based programming & unique collaborations. She is dedicated to the community action network and believes CAAs™ are critical to reducing poverty. She holds a MS and a BA in Sociology



Georjean can be contacted at [communityactionpartnershipNJ@comcast.net](mailto:communityactionpartnershipNJ@comcast.net).

You can visit the website for the Community Action Partnership NJ by clicking here: <http://communityactionpartnershipnj.org>

### **NASCSP Releases Module 3 Instruction Manual**

This week, NASCSP announced that the Module 3 Instruction Manual of the new CSBG Annual Report was available. The Module 3 Instruction Manual can be accessed [here](#). This manual also has a [companion document](#) that provides examples for the CNPIs.

The manuals were developed created with significant input from the national partners (CAP, NCAF, and CAPLAW), the DATA Taskforce, OCS, and feedback on NASCSP trainings. The Modules will be updated and edited periodically to reflect questions received from the Network. Questions and suggestions regarding the instruction manuals can be submitted to NASCSP [here](#).

The links to the NASCSP website below will provide a variety of tools to assist with data collection and reporting, as well as other resources including webinars and templates.

-[CSBG Annual Report \(PDF\)](#)

-[CSBG Annual Report Tools and Crosswalks](#)

-[Module 1 information](#)

-[Module 2-4 information](#)

-[ROMA Next Generation](#)

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### **Request for Proposals: Hurricane Maria Puerto Rico Relief Fund at the Community Foundation**

In September of 2017, immediately following the devastation caused by Hurricane Maria, community leaders in New Britain Connecticut came together to help families that were impacted in both the Greater New Britain area and on the Island. The Community Foundation of Greater New Britain and the American Savings Foundation, with leadership by Connecticut State Representative Bobby Sanchez of New Britain, New Britain Mayor Erin Stewart and the region's Community Action Agency (Human Resources Agency of New Britain) together established the Hurricane Maria Puerto Rico Relief Fund at the Community Foundation.

“There are thousands right here in New Britain and surrounding communities whose family members have been directly and tragically impacted by this cataclysmic event,” said Community Foundation President David Obedzinski. “For those in New Britain, this storm literally hit home.” The community began fundraising for this cause within 48 hours of the storm, the fundraising continues to this day, and some of the funds have been assisting agencies and school systems who are aiding displaced families in our communities.

A majority of the grants from this fund will go directly to Community Action Agencies and other appropriate organizations located in Puerto Rico whose mission is to assist families in the community which includes victims of the Hurricane after the emergency efforts end.

Proposals should summarize the project for which funding is sought by responding to the questions in the Proposal Format Document. A proposal may be submitted at any time. Requests for programs in Puerto Rico cannot exceed \$10,000 and will be considered on a rolling basis as funds allow. The Foundation's eligibility requirements are noted on the Proposal Format Document which is available for download at <https://cfgnb.org/requests-for-proposal/>. To learn more about the Community Foundation of Greater New Britain go to [www.cfgnb.org](http://www.cfgnb.org).

### **NYSCAA Continues IT Webinar Series**

NYSCAA would like to invite our Region II partners to join us for a series of topical webinars related to information technology issues facing your organizations today. Every year we have conducted these educational webinars to assist our New York State network to build fundamental skills and to focus on the various technologies the community action network uses in their day-to-day operations. As a part of our RPIC Region II Training and Technical Assistance efforts, we are offering our resources to the community action agencies in Region II.

These sessions will use the GoToWebinar Platform. For more information on the series, please contact Daniel Healy, Director of Information Technology at [dhealy@nyscommunityaction.org](mailto:dhealy@nyscommunityaction.org). The Webinars for May, June, and July are listed below.

#### **May 17, 2018**

##### **MS Word and the Basics of Word Processing**

- Define features of Word 2007
- Explain basic menu details of Word 2007
- Create, save and print new Word document
- Protect a word document quickly and efficiently
- Manage word files and their printing
- Word Mail Merging

#### **June 21, 2018**

##### **Basics of Microsoft Access**

- What is a database
- How is a database used
- How to Build your own Database
- Pulling Data from a database

#### **July 19, 2018**

##### **Basics of Excel**

- Intermediate Excel
- Intro to formulas
- Excel Formatting and List Management

Stay tuned for registration details and additional content information.



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